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FORMAT

OFFICE OF THE DIRECTOR OF EDUCATION : DIST - CD
DIHREGIARTE OF EDUCATION: DELHI.

No. D.D.E. (C.D.) 2037,

Dated: 22/4/91.

To

The Manager,
Ranjat School, Anand Parbat,
New Delhi-110002.

Subj - Up-gradation of school from Secondary to Senior
Secondary stage with effect from academic session 91-92.
(without aid).

Sir,

With reference to your application on the subject noted above, I am directed to convey the approval of the Director of Education, Delhi for the up-gradation of the existing secondary school to Senior Secondary School level without aid w.e.f. 91-92 session, subject to the fulfilment of the following terms and conditions:-

1. That the school shall abide by the provisions of Delhi School Education Act, 1973 & Rules, framed thereunder as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed.
3. That the school shall meet the additional liability of Senior Secondary Classes.
4. That the school shall purchase adequate Science Equipments and apparatus as per the norms of CBSE/Education Department for Senior Secondary Classes.
5. That a proper library shall be established and facilities for reading-room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student, shall be purchased and made available to the students.
6. That adequate sports material shall be purchased and made available to the students.
7. That the school shall strictly abide by the provisions of Section 10(1) of the Delhi School Education Act-Rules, 1973.

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8. That the school shall not run any unrecognised classes or any non-educational activities within the school premises and all the recognised classes shall be run at one place at the above address only. Nursery Classes be removed from the premises of the school immediately, if any.
9. That the school shall dispense with the services of unqualified and over-aged staff, if any, immediately.
10. Fresh Health Certificate from MCD be obtained and produced to Education Officer for verification.
11. The management of the school will obtain land from DDA, if already not obtained, in the name of the society through Directorate of Education, Delhi and shall construct a school building thereon for the school as per specifications of the department within a period of 2 years. That adequate and sufficient accommodation of 12 sq.ft. per student shall be provided for the class room. The normal size of the class-room will 24'x20'.
12. The Managing Committee of the school shall not increase/enhance fee during the ensuing academic session without the prior approval of Director of Education which is a mandatory requirement under Sub-Section (3) of Section 1 of Delhi School Education Act, 1973.
13. That all the facilities prescribed under Rule 50 & 51 of the DSER, 1973 shall be made available to the students.
14. That the management of the school shall create a Reserve Fund of Rs. 10,000/- (Rupees Ten thousand only).
15. That the school shall comply with the norms of the CBSE for affiliation fee examination purposes.
16. That report about the fulfilment of the above conditions shall be sent to the Education Officer every six months.

Yours faithfully,

M. M. Khan
Deputy Director of Education..
District-CD.

S. B. B. B.
12.02.2008

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Dated: ..

Copy to: -

1. JDE (Planning). \
2. E.O. Zone No. XVI-CD.
3. DDE (Capital Works).
4. DDE (Act).
5. R.D. (Stat. Unit).
6. Secretary, CBSE, 2/42, Sant Vihar, Ansari Road, Daryaga
New Delhi for affiliation purposes.
7. Master File (Plg. Br.).
8. Concerned File.
9. Addl. D.E. (Schools).
10. Office File.

M. K. Singh
Deputy Director of Education
District.